

**ORINDA GEOLOGIC HAZARD ABATEMENT DISTRICT
PROGRAM BUDGET FOR FISCAL YEAR 2024/2025**

May 10, 2024

Orinda Geologic Hazard Abatement District Board of Directors
Chair Darlene K. Gee
Vice Chair Latika Malkani
Boardmember Brandyn Iverson
Boardmember Inga Miller
Boardmember Janet Riley

Orinda Geologic Hazard Abatement District
22 Orinda Way
Orinda, CA 94563

Subject: 88 Sunnyside Lane, Orinda Oaks, and Wilder Developments
Orinda Geologic Hazard Abatement District
Orinda, California

PROGRAM BUDGET FOR FISCAL YEAR 2024/2025

Dear Chair Gee and Boardmembers:

Attached is the program budget for the Orinda Geologic Hazard Abatement District (GHAD) for Fiscal Year (FY) 2024/2025. The proposed expenditure budget is \$681,860. The budget expenditures break down into the following amounts.

Administration and Accounting	\$127,560
Preventive Maintenance and Operations	\$554,300
Major Repair	\$0

The budget anticipates FY 2024/2025 revenue of \$1,086,197, with an estimated increase of \$404,337 to the reserve fund. A summary of the expenditures is shown in Table 5, followed by a brief description of each budget item on the following pages.

If you have any questions regarding the contents of this letter, please contact us.

Sincerely,

Orinda Geologic Hazard Abatement District
ENGEO Incorporated, GHAD Manager
ENGEO Project No. 4365.002.023



Haley Ralston



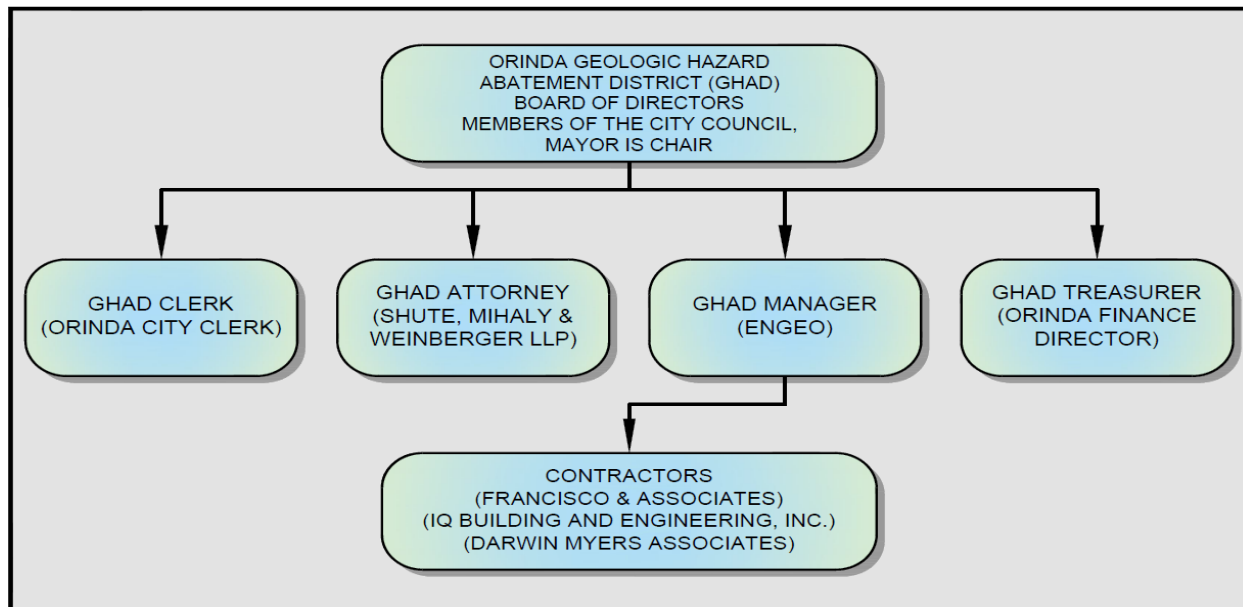
Eric Harrell

hjr/eh/ar

**ORINDA GEOLOGIC HAZARD ABATEMENT DISTRICT
PROPOSED PROGRAM BUDGET
FISCAL YEAR 2024/2025**

The following proposed program budget summarizes the anticipated revenues and expenditures for fiscal year (FY) 2024/2025 for the Orinda Geologic Hazard Abatement District (GHAD), which includes the 88 Sunnyside Lane, Orinda Oaks, and Wilder communities. The structure of the Orinda GHAD is shown below.

EXHIBIT 1: Orinda GHAD Structure



The GHAD has monitoring and maintenance responsibilities for all parcels within the Orinda Oaks development. GHAD maintenance responsibilities for the Orinda Oaks development were accepted by the GHAD Board of Directors on April 18, 2017. No parcels within the 88 Sunnyside Lane development are yet eligible for transfer of Plan of Control responsibilities from the developer to the GHAD, as eligibility occurs a minimum of 3 years after the issuance of the first residential building permit. No residential building permits have been issued for the 88 Sunnyside Lane development; therefore, transfer of responsibilities cannot occur earlier than 2026. Except for those parcels listed on Table 1, residential parcels, Homeowners Association common area parcels, ball field parcels, four detention basin parcels (Parcels EE, JJ, SS, and S), former Art and Garden Center parcel (Parcel II), and Development Buffer Area parcels for maintenance and geologic hazard abatement activities only (Parcels CC and PP) have been accepted by the GHAD Board of Directors for Plan of Control responsibilities on December 3, 2019, June 15, 2021, June 21, 2022, September 27, 2022, December 6, 2022, September 5, 2023, and January 23, 2024.

It is anticipated that future GHAD-owned and GHAD-maintained properties within the Wilder development will be transferred to the GHAD in FY 2024/2025, which starts on July 1, 2024, and this is reflected in the FY 2024/2025 budget. OG Property Owners LLC has offered all of the parcels within the Wilder development to the Orinda GHAD for transfer of Plan of Control responsibilities. Until accepted by the GHAD Board of Directors, monitoring and maintenance responsibilities described in the Plan of Control for properties within the Wilder development remain the responsibility of OG Property Owners LLC. As OG Property Owners LLC completes

“punch list” items for additional parcels, GHAD staff will bring these items before the Board of Directors for acceptance. The following parcels listed in Table 1 have not yet been accepted for ownership or transfer of Plan of Control responsibilities from OG Property Owners LLC to the GHAD.

TABLE 1: Parcels Offered for Transfer of Plan of Control Responsibilities to the Orinda GHAD from OG Property Owners LLC, but Not Yet Accepted by the GHAD

AREA DESCRIPTION	ASSESSOR'S PARCEL NUMBER(S)	FUTURE GHAD-OWNED PARCEL
Development Buffer Area ¹	273-270-001	Yes
	273-280-001	
	273-280-004	
Quarry Hill Open Space	273-270-006	Yes
Eastern Hills Open Space	273-280-002	Yes
Western Hills Open Space	273-290-001	No
	273-290-002	

¹ Development Buffer Area was accepted by the Board of Directors on January 23, 2024, for maintenance, monitoring, and geologic hazard abatement responsibilities only. OG Property Owners LLC still owns the Development Buffer Area parcels and retains landowner and resource agency responsibilities.

BUDGET OVERVIEW AND RESERVE FUNDING (ENDING BALANCE) STATUS

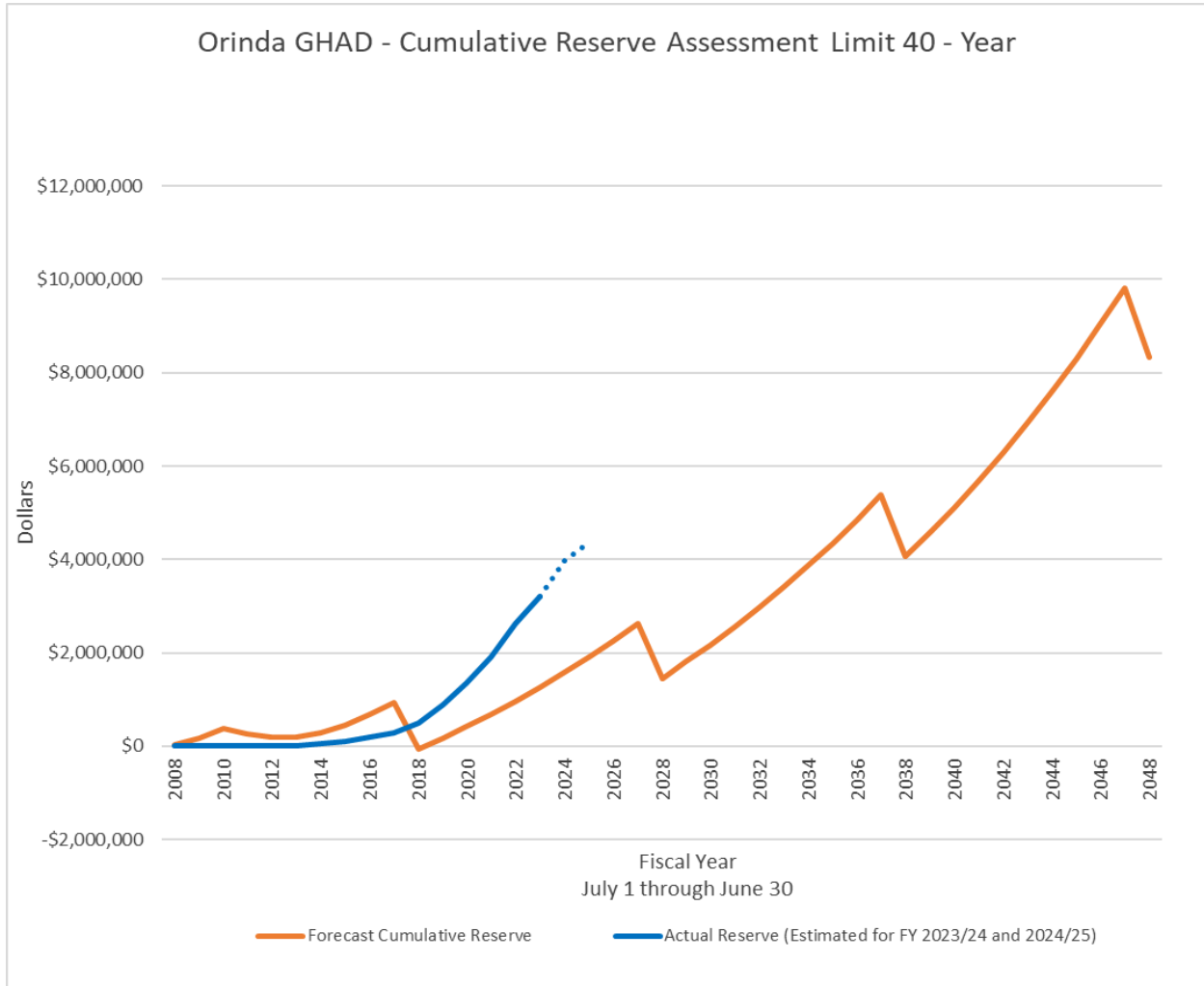
Table 2 provides a high-level overview, including FY 2022/2023 Actual, FY 2023/2024 Budget, FY 2023/2024 Estimated, and the FY 2024/2025 Proposed Budget (Forecast).

TABLE 2: Fiscal Year 2024/2025 Orinda GHAD Budget Overview

ORINDA GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)	FY 2022/23 ACTUAL	FY 2023/24 BUDGET	FY 2023/24 ESTIMATED	FY 2024/25 PROPOSED BUDGET
BEGINNING BALANCE	\$2,628,611	\$3,209,779	\$3,579,647	\$3,964,316
Revenue				
Assessment Collected	\$798,738	\$884,904	\$842,536	\$937,535
Reimbursements	\$0	\$50,000	\$100,000	\$0
Investment Income	\$38,180	\$74,199	\$110,000	\$148,662
Total Revenue	\$836,918	\$1,009,103	\$1,052,536	\$1,086,197
Expenditures				
Administration and Accounting	\$160,507	\$126,200	\$123,963	\$127,560
Preventive Maintenance and Operations	\$95,243	\$493,500	\$174,036	\$554,300
Major Repair	\$0	\$0	\$0	\$0
Total Expenditures	\$255,750	\$619,700	\$297,999	\$618,860
Contributions To Reserves	\$581,168	\$389,403	\$754,537	\$404,337
ENDING BALANCE	\$3,209,779	\$3,579,647	\$3,964,316	\$4,368,653

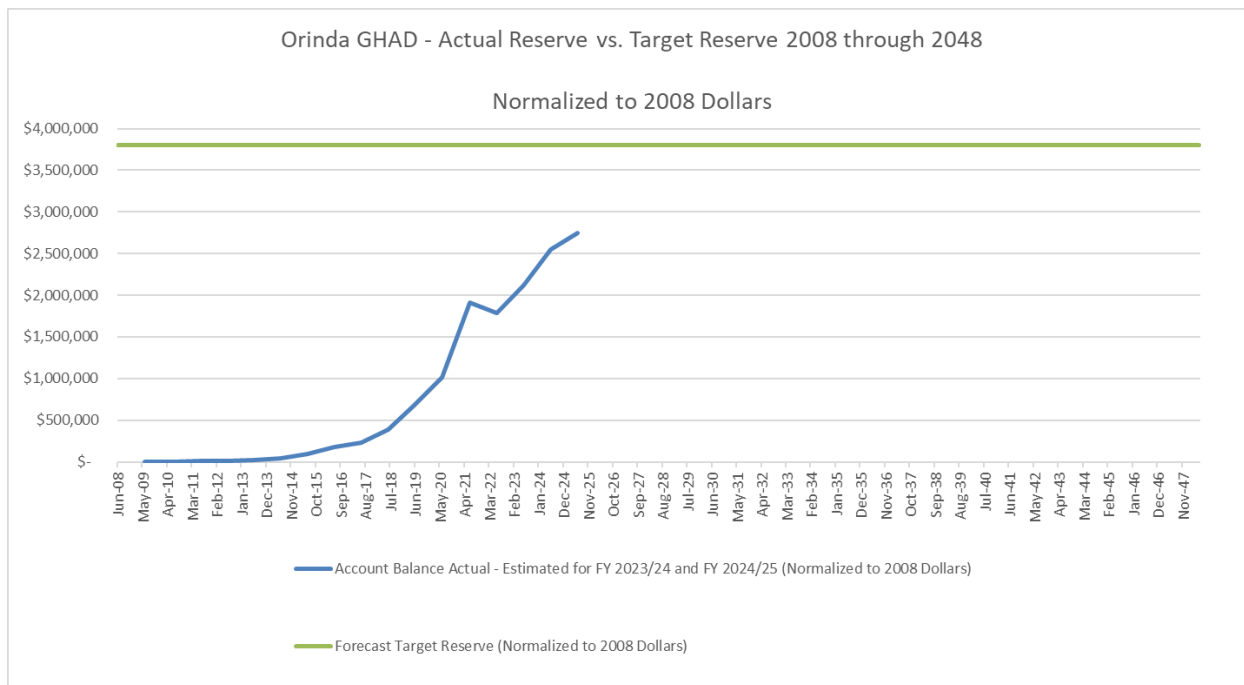
As shown on Graph 1 below, the cumulative reserve is above the amount estimated in the 2008 and 2013 Engineers' Reports and is estimated to reach approximately \$8,320,000 by 2048. The GHAD reserve is intended to fund unanticipated expenses that may occur.

GRAPH 1: Cumulative Reserve



Graph 2 provides the actual and forecast account balances for the GHAD from the initial levy of the assessments in FY 2007/2008 to FY 2047/2048. The actual account balances and project target reserve amounts have been normalized to 2008 dollars when the initial Engineer's Reports were approved for the Wilder and Orinda Oaks developments.

GRAPH 2: Actual Reserve vs. Target Reserve Normalized to 2008 Dollars



ASSESSMENT FUNDING/REVENUE

The GHAD is funded through real property assessments and investment income. The initial assessment limit was approved by the Board of Directors for each development. The assessment limits are adjusted annually on June 30 to reflect the percentage change in the San Francisco-Oakland-Hayward Consumers Price Index (CPI) for All Urban Consumers for the previous 12 months. The June CPI is targeted for release on July 11, 2024, which requires the use of an estimate in the budget. The annual assessment limits are shown in Table 3.

TABLE 3: Actual CPI Adjustments and Assessment Limit for Residential Properties

FISCAL YEAR	INDEX DATE	SAN FRANCISCO-OAKLAND-HAYWARD CPI (June/June)	ORINDA OAKS ANNUAL ASSESSMENT LIMIT ¹	WILDER ANNUAL ASSESSMENT LIMIT ¹
2007/2008				\$2,390.00
2008/2009	6/30/2008	4.19%	\$2,315.00	\$2,490.17
2009/2010	6/30/2009	0.23%	\$2,320.25	\$2,495.82
2010/2011	6/30/2010	1.07%	\$2,345.11	\$2,522.56
2011/2012	6/30/2011	2.43%	\$2,402.03	\$2,583.78
2012/2013	6/30/2012	2.64%	\$2,465.36	\$2,651.91
2013/2014	6/30/2013	2.56%	\$2,528.37	\$2,719.69
2014/2015	6/30/2014	3.00%	\$2,604.26	\$2,801.32
2015/2016	6/30/2015	2.29%	\$2,663.88	\$2,865.45
2016/2017	6/30/2016	2.67%	\$2,735.07	\$2,942.02
2017/2018	6/30/2017	3.48%	\$2,830.30	\$3,044.46
2018/2019	6/30/2018	3.91%	\$2,940.90	\$3,163.43
2019/2020	6/30/2019	3.22%	\$3,035.45	\$3,265.14
2020/2021	6/30/2020	1.62%	\$3,084.52	\$3,317.91

FISCAL YEAR	INDEX DATE	SAN FRANCISCO- OAKLAND-HAYWARD CPI (June/June)	ORINDA OAKS ANNUAL ASSESSMENT LIMIT ¹	WILDER ANNUAL ASSESSMENT LIMIT ¹
2021/2022	6/30/2021	3.15%	\$3,181.83	\$3,422.59
2022/2023 ²	6/30/2022	6.80%	\$3,398.15	\$3,655.28
2023/2024 ²	6/30/2023	2.88%	\$3,495.99	\$3,760.52
2024/2025	2/29/2024	3.00% ³ Estimate	\$3,600.87 ³	\$3,873.34 ³

¹If assessment limit is an odd number, the annual levy is rounded down to nearest even cent.

²Beginning FY 2022/23, the Board approved an assessment levy at a rate of 10 percent below the assessment limit.

³Assessment limit estimate based on Consumers Price Index through February 2024.

For FY 2023/2024, 254 parcels were subject to the levy of GHAD assessments. Parcels are subject to the levy starting the first fiscal year following issuance of a building permit. For FY 2024/2025, we estimate that all the residential parcels within the Orinda Oaks and Wilder Developments, a total of 257 parcels, will be subject to the levy of GHAD assessments, in addition to sports fields and community buildings. The actual FY 2024/2025 assessment limit will be calculated reflecting the percentage change in the San Francisco-Oakland-Hayward CPI for All Urban Consumers for June 2023 through June 2024.

As shown on Graph 1 above, the GHAD has exceeded the target reserve rate of accumulation forecast in the approved Engineer's Reports for the Orinda Oaks and Wilder developments. We attribute the additional reserve accumulation to a number of factors including: (1) delays in transferring the Plan of Control responsibilities from OG Property Owners LLC to the GHAD, (2) a large-scale repair has not been necessary within the GHAD-maintained areas of the Orinda Oaks or Wilder developments, and (3) the budgets submitted and expenditures made by the current GHAD manager reflect the lower level of activity in both developments due to drier average weather conditions and limited geographic responsibilities, thus allowing a higher percentage of the GHAD revenues to be applied to the reserve portion of the budget, while maintaining an appropriate monitoring and maintenance program.

In general, we recommend in this proposed budget, and may in the future, an annual levy amount less than the assessment limit if the following conditions are met.

- Unencumbered reserve funds collected from within a development exceed the target reserve amount estimated in the approved Engineer's Report or unencumbered reserve funds collected from a development exceed the target reserve.
- Reserve funds collected from within a development exceed the dollar amount estimated for a large-scale repair.

As the above conditions have been met for the Orinda Oaks and Wilder developments, the budget, as prepared, sets the levy at 10 percent below the estimated assessment limit for FY 2024/2025, the same percentage reduction the Board approved since the FY 2021/2022 levy. As provided in the approved Engineer's Reports, the assessment limit will continue to be adjusted for inflation annually. A reduction of the levy for FY 2024/2025 does not preclude the GHAD Board in the future from increasing or decreasing the levy of the assessment up to the inflation adjusted assessment limit. This determination is made by the GHAD Board each year in approving the annual budget for the GHAD. As long as the GHAD Board levies future assessments in accordance with the approved Engineer's Reports, a vote of property owners is not required; a vote is only required if the assessment limit is increased beyond that allowed in the approved Engineer's Reports.

The June CPI targeted release date is July 11, 2024, and will be used by the GHAD Manager to determine the final assessment limit. Table 4 shows the estimated revenue assuming a 10 percent reduction of the assessment limit for FY 2024/2025.

TABLE 4: Estimated Revenue for FY 2024/2025

	FY 2024/2025 ESTIMATE
Assessments	\$937,535
Reimbursements	\$0
Investment Income	\$148,662
Total Revenues	\$1,086,197

The budget is divided into three categories, including Administration and Accounting, Preventive Maintenance and Operations, and Major Repair. As needed, the GHAD Manager, at their discretion, may reallocate funds within each of the categories, but not between categories. A summary of each of the categories is provided below.

ADMINISTRATION AND ACCOUNTING

This category includes administrative expenses for tasks of the GHAD Manager, clerical, and accounting staff related to the operation and administration of the GHAD.

The budget amounts listed are based on the Engineers' Reports approved by the Orinda GHAD Board of Directors in 2008 for the Wilder development and 2013 for the Orinda Oaks development. The budget amounts have been inflation adjusted to provide the listed budget estimates.

PREVENTIVE MAINTENANCE AND OPERATIONS

Preventive maintenance and operations include slope stabilization services, erosion protection, and professional services within the District. Professional services include site-monitoring events, as specified in the GHAD Plan of Control. Slope stabilization and erosion protection responsibilities include the open-space slopes and creek channels. GHAD-maintained improvements generally include detention and water-quality basins, maintenance roads, concrete-lined drainage ditches, retaining walls, subsurface drainage facilities, storm drain facilities, trails, and debris benches.

MAJOR REPAIR

Included within the major repair category are those repair or improvement projects that are intermittent and, by their nature, do not fit within a scheduled maintenance program. Minor slope repair and erosion control items are generally funded within the Preventive Maintenance and Operations category. For the purposes of this budget, we define major repairs as those estimated at over \$250,000.

There are currently no major repair projects anticipated in the 2024/2025 fiscal year budget within the GHAD-maintained areas of the Orinda GHAD. The reserve portion of the budget allows for funding toward these unpredictable events.

TABLE 5: FY 2024/2025 GHAD Revenue and Expense by Program

ORINDA GEOLOGIC HAZARD ABATEMENT DISTRICT (GHAD)	FY 2022/23 ACTUAL	FY 2023/24 BUDGET	FY 2023/24 ESTIMATED	FY 2024/25 PROPOSED BUDGET
REVENUE				
Assessment Collected	\$798,738	\$884,904	\$842,536	\$937,535
Reimbursements	\$0	\$50,000	\$100,000	\$0
Investment Income	\$38,180	\$74,199	\$110,000	\$148,662
Total Revenue	\$836,918	\$1,009,103	\$1,052,536	\$1,086,197
EXPENDITURES				
<u>Administration and Accounting</u>				
Manager	\$137,791	\$104,240	\$97,493	\$105,590
Attorney	\$20,434	\$15,000	\$20,000	\$15,000
Treasurer/Financial Services	\$1,953	\$3,960	\$3,970	\$3,970
Clerk	\$359	\$3,000	\$2,500	\$3,000
Total Administration and Accounting	\$160,507	\$126,200	\$123,963	\$127,560
<u>Preventive Maintenance and Operations</u>				
Scheduled Monitoring - Open Space	\$24,611	\$27,000	\$27,000	\$27,800
Maintenance / Monitoring - Stormwater	\$27,737	\$86,000	\$60,536	\$86,000
Trail, Road, Firebreak Maintenance	\$4,061	\$226,000	\$32,500	\$226,000
Sediment Removal (Concrete Structures)	\$13,393	\$36,500	\$28,500	\$36,500
Subdrain Outlets	\$750	\$28,000	\$500	\$28,000
Slope Stabilization and Erosion Repairs	\$24,691	\$90,000	\$25,000	\$150,000
Total Preventative Maintenance and Operation	\$95,243	\$493,500	\$174,036	\$554,300
<u>Major Repair</u>	\$0	\$0	\$0	\$0
Total Major Repair	\$0	\$0	\$0	\$0
Total Expenditures	\$255,750	\$619,700	\$297,999	\$681,860
Beginning Balance	\$2,628,611	\$3,209,779	\$3,209,779	\$3,964,316
Contributions / (Use) of Reserves	\$581,168	\$389,403	\$754,537	\$404,337
Ending Balance	\$3,209,779	\$3,599,182	\$3,964,316	\$4,368,653

ADMINISTRATION AND ACCOUNTING

GHAD Manager

Administrative expenses include the GHAD Manager's duties related to the day-to-day operation and administration of the GHAD. The proposed budget for the administrative services is derived from the original GHAD budget used to prepare the GHAD Engineer's Reports. The proposed FY 2024/2025 Budget is \$105,590, which is \$1,350 more than the amount estimated in the current year due to updated rates for professional services and additional parcels that are anticipated to be transferred to the GHAD from the developer, including future GHAD-owned parcels.

TABLE 6: GHAD Manager Proposed Budget

GHAD MANAGER	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Professional Services – Administration	\$36,000	\$37,500	\$37,500	\$38,625
Professional Services – Annual Report/Budget	\$4,000	\$4,200	\$4,200	\$4,300
Professional Services – Assessment Roll and Levy Update	\$2,675	\$2,675	\$2,800	\$2,800
Professional Services – Membership	\$163	\$165	\$163	\$165
Professional Services – Insurance, General Liability	\$500	\$8,500	\$1,705	\$8,500
Professional Services – Insurance, Directors and Officers	\$1,008	\$1,200	\$1,125	\$1,200
Transfer	\$93,415	\$50,000 ¹	\$50,000 ¹	\$50,000 ¹
TOTAL	\$137,761	\$104,240	\$97,493	\$105,590

¹Reimbursement request from Orinda Gateway, LLC for transfer services

GHAD Attorney

This budget item allows the GHAD to fund legal counsel for the District. The Board appointed Shute, Mihaly, and Weinberger LLP as the GHAD Attorney on June 25, 2020. The duties of the legal counsel may include, but not be limited to, transfer documentation, preparation or review of contracts, grant deeds, right-of-entry, and board resolutions. The proposed FY 2024/2025 Budget is \$15,000, which is the same as budgeted in the previous year. The GHAD is only billed for the time expended on GHAD activities, which will partially depend on the number of Board meetings conducted.

TABLE 7: GHAD Attorney Proposed Budget

GHAD ATTORNEY	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Professional Services	\$20,434	\$15,000	\$20,000	\$15,000
TOTAL	\$20,434	\$15,000	\$20,000	\$15,000

GHAD Treasurer/Financial Services

This budget item accounts for fees related to treasurer services, including meeting attendance and processing of accounts payable. The Board appointed the City of Orinda Finance Director as the GHAD Treasurer on January 21, 2020. Other financial services accounted for in this activity include bank services and Contra Costa County tax collection. The proposed FY 2024/2025 Budget is \$3,970, which is a slight increase from the estimate for the prior year.

TABLE 8: GHAD Treasurer/Financial Services Proposed Budget

GHAD TREASURER/FINANCIAL SERVICES	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Professional Services (City Finance Department)	\$1,500	\$1,500	\$1,500	\$1,500
Administrative Fees (Banking)	\$0	\$500	\$500	\$500
Audit	\$0	\$1,500	\$1,500	\$1,500
County Tax Collector	\$453	\$460	\$470	\$470
TOTAL	\$1,953	\$3,960	\$3,970	\$3,970

GHAD Clerk

This budget item allows for payment of GHAD Clerk services authorized under the contract approved on January 21, 2020, by the GHAD Board of Directors. Includes attendance at four meetings during the fiscal year. In addition, the Clerk’s budget includes a contingency of \$1,000 additional services and supplies, as needed. The proposed FY 2024/2025 Budget is \$3,000, which is the same as the amount budgeted for the previous year. The actual costs will vary based the number of Board meetings conducted.

TABLE 9: GHAD Clerk Proposed Budget

GHAD CLERK	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Professional Services - Base (City Clerk’s Office)	\$0	\$2,000	\$2,000	\$2,000
Professional Services - Additional Services and Supplies (City Clerk’s Office)	\$359	\$1,000	\$500	\$1,000
TOTAL	\$359	\$3,000	\$2,500	\$3,000

PREVENTIVE MAINTENANCE AND OPERATIONS

Open-Space Scheduled Monitoring Events

As provided in the Plan of Control, there are scheduled monitoring events in April and October for each of the developments. The proposed FY 2024/2025 Budget estimate is \$27,800, which is a \$800 increase of the amount budgeted in the previous year. The GHAD anticipates transfer of additional parcels within the Wilder development from the developer to the GHAD in the next fiscal year.

TABLE 10: Open-Space Scheduled Monitoring Events Proposed Budget

OPEN-SPACE SCHEDULED MONITORING EVENTS	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Scheduled Monitoring Events	\$24,611	\$27,000	\$27,000	\$27,800
TOTAL	\$24,611	\$27,000	\$27,000	\$27,800

Stormwater Management Improvement Monitoring and Maintenance

Monitoring - Scheduled monitoring events for accepted stormwater improvements within the GHAD. The proposed FY 2024/2025 Budget is \$14,000, which is the same as the amount budgeted in the previous year. The GHAD anticipates transfer of additional parcels within the Wilder development from the OG Property Owners LLC to the GHAD, but additional monitoring efforts can be accommodated without a budget increase for this item.

Maintenance - This budget item is to provide for the maintenance of stormwater improvements within the Orinda Oaks and Wilder developments. The proposed FY 2024/2025 Budget is \$72,000, consisting of \$60,000 for contract maintenance services and \$12,000 for contract administration. This is the same amount as budgeted in the previous year. It is anticipated that there will be additional transfer of parcels within the Wilder development from the OG Property Owners LLC to the GHAD, but additional maintenance efforts can be accommodated without a budget increase for this item.

TABLE 11: Stormwater Management Improvement Monitoring and Maintenance Proposed Budget

MAINTENANCE OF STORMWATER IMPROVEMENTS	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Maintenance and Construction Activities	\$4,000	\$60,000	\$40,536	\$60,000
Evaluation, Project Management and Contract Administration (ENGEO)	\$9,737	\$12,000	\$6,000	\$12,000
Scheduled Monitoring Events (ENGEO)	\$14,000	\$14,000	\$14,000	\$14,000
TOTAL	\$27,737	\$86,000	\$60,536	\$86,000

Maintenance of Trails, Roads, Firebreaks, Litter Removal, and Fence Repairs

This budget item includes annual firebreak mowing, road maintenance, trail maintenance, litter removal, and fence repairs which may occur during the 2024/2025 fiscal year. The proposed FY 2024/2025 Budget is \$226,000, which is the same amount budgeted in the previous year. The previous year's budget anticipated transfer of parcels within the Wilder development from the developer to the GHAD; however, this did not occur in FY 2023/2024, but it is likely to occur in FY 2024/2025, which will likely include GHAD-owned parcels.

TABLE 12: Maintenance of Trails, Roads, Firebreaks, Litter Removal, and Fence Repairs Proposed Budget

MAINTENANCE OF TRAILS, ROADS, FIREBREAKS, LITTER REMOVAL, AND FENCE REPAIR	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Maintenance and Construction Activities	\$0	\$196,000	\$19,500	\$196,000
Technical consultants (Biologist and other consultants as required)	\$0	\$15,000	\$8,000	\$15,000
Evaluation, Project Management and Contract Administration (ENGEO)	\$4,061	\$15,000	\$5,000	\$15,000
TOTAL	\$0	\$226,000	\$32,500	\$226,000

Sediment Removal - Concrete Structures and Grassy Swales

This budget is to provide for the periodic removal of vegetation, cleaning, sealing, and minor repair of concrete-lined drainage ditches and grassy swales within the Orinda Oaks and Wilder developments. The proposed FY 2024/2025 Budget is \$36,500, which is the same amount budgeted for the previous year.

TABLE 13: Sediment Removal - Concrete Structures and Grassy Swales Proposed Budget

SEDIMENT REMOVAL – CONCRETE STRUCTURES AND GRASSY SWALES	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Maintenance and Construction Activities	\$10,954	\$33,500	\$27,500	\$33,500
Evaluation, Project Management and Contract Administration (ENGEO)	\$2,439	\$3,000	\$1,000	\$3,000
TOTAL	\$13,393	\$36,500	\$28,500	\$36,500

Subdrain Outlets

This budget item provides for subdrain outlets to be located, relocated, and marked, as necessary. The proposed FY 2024/2025 Budget is \$28,000, which is the same amount budgeted in the previous year. The GHAD anticipates transfer of GHAD-owned parcels within the Wilder development from the developer to the GHAD with additional maintenance responsibilities related to constructing markers for the subdrain outlets that is a one-time event.

TABLE 14: Subdrain Outlets Proposed Budget

SUBDRAIN OUTLETS	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Maintenance and Construction Activities	\$0	\$25,000	\$0	\$25,000
Evaluation, Project Management and Contract Administration (ENGEO)	\$750	\$3,000	\$500	\$3,000
TOTAL	\$0	\$28,000	\$500	\$28,000

Slope Stabilization and Erosion Repairs

This is for unanticipated minor repairs, including slope instability or erosion, which may occur during the 2024/2025 fiscal year. The proposed FY 2024/2025 Budget estimate is \$150,000, which is \$60,000 more than budgeted in the previous year as the GHAD anticipates transfer of all the remaining parcels within the Wilder development from the developer to the GHAD in this fiscal year. Additionally, the GHAD will be implementing drainage improvements along Monkeyflower Lane in the Wilder development to assist with some subsurface seepage and surficial runoff observed during drier months of the year.

TABLE 15: Slope Stabilization and Erosion Repairs Proposed Budget

SLOPE STABILIZATION AND EROSION REPAIRS	FY 2021/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Maintenance and Construction Activities	\$8,532	\$75,000	\$10,000	\$125,000
Evaluation, Project Management and Contract Administration (ENGEO)	\$16,159	\$15,000	\$15,000	\$25,000
TOTAL	\$24,691	\$90,000	\$25,000	\$150,000

MAJOR REPAIRS

There are currently no major repair projects anticipated in the 2024/2025 fiscal year budget within the GHAD-maintained areas of the Orinda GHAD. While no major repairs are ongoing at this time, by their nature, major repairs, such as landslides, are unpredictable and could occur during the 2024/2025 fiscal year. The reserve funds held by the GHAD allow for the funding toward these unpredictable events.

TABLE 16: Major Repairs Proposed Budget

MAJOR REPAIR	FY 2022/2023 ACTUAL	FY 2023/2024 BUDGET	FY 2023/2024 ESTIMATED	FY 2024/2025 PROPOSED BUDGET
Evaluation, Design, Construction, and Testing and Observation	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0